

Housing Authority of the County of Clallam

Board of Commissioners
SPECIAL BOARD MEETING MINUTES
Tuesday, January 18, 2011 at 1:00 p.m.

The Public is invited to attend a special meeting of the Board of Commissioners at:

The Board Room
2603 S. Francis Street, Port Angeles, WA

CALL TO ORDER AND ROLL CALL

Commissioner Turner called the meeting to order at 1:02 p.m. by Commissioner Turner.

Present were: Commissioners Boardman, Turner, Easling and Attorney Dave Neupert in person. Commissioner Fleck participated via telephone. Staff members present were Executive Director Pam Tietz, Director of Acquisitions and Development Kay Kassinger, and Executive Assistant Jami Snyder.

REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

No public.

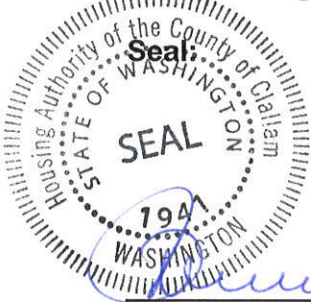
SPECIAL MEETING BUSINESS

Funding for Community Learning Center (CLC) at the MAV Redevelopment – Director Tietz gave an overview of the CLC. We are working on a one-time grant for an amount up to \$5 million. Mithun has created preliminary conceptual drawings and floor plans to be submitted with the application. The grant is due February 3 and only 12 will be awarded nationally. One of the requirements of the grant is to have a 5 percent cash match. Director Tietz has been working to secure this cash and has a preliminary commitment from the City of Port Angeles for \$84,000 from repaid Community Development Block Grant funds. The request for funding will go to the city council for final approval on February 1. There will also be \$50,000 in developer fees available with the close of Garden Court Apartments. She has been having conversations with the WCRA and USDA regarding alternative funding options (loans). Commissioner Easling asked how long it would be before the award was made. Director Tietz responded it could be October before the award is made. Commissioner Turner commented this gives us a good amount of time to secure alternatives for the cash match.

The Board authorized Director Tietz to write a letter of commitment for the 5 percent cash match from unrestricted local funds in an amount not to exceed \$225,000 for the CLC grant. Moved by Commissioner Easling, seconded by Commissioner Fleck and Boardman. Roll call vote by Commissioner Turner. Approved.

Adjournment: The meeting adjourned at 1:15 p.m.

Next meeting: Thursday, February 3, 2011 at 10:00 a.m.



Secretary

A handwritten signature in blue ink, appearing to read "David J. [unclear]", written over a horizontal line.

A handwritten signature in black ink, appearing to read "James [unclear]", written over a horizontal line.

Board Chair