



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
ANNUAL BOARD MEETING MINUTES
Wednesday, March 20, 2019 at 1:00 p.m.

The Public is invited to attend the Annual Meeting of the Board of Commissioners at:

Wednesday, March 20, 2019 at 1:00p.m.
Jefferson County Courthouse-Commissioner's Meeting Room
Basement Level
1830 Jefferson Street
Port Townsend, WA 98368

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Commissioner Weed.

ROLL CALL

Present were: Commissioners Teal, Lindholm, Weed, Shusterman, and Turner. Staff members present were Executive Director Kay Kassinger, Director of Asset Management Sarah Martinez, Director of Acquisition Annie O'Rourke, Director of Rental Assistance Debbi Tesch, Comptroller Annette Dotlich, Legal Counsel Allison Mahaney, and Executive Administration Specialist Minna Angevine. Absent were Commissioners Casey and Tinker, excused.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

None.

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

None

ELECTION OF OFFICERS

Commissioner Turner nominated Commissioner Teal as Board Chair and Commissioner Lindholm as Board Vice-Chair, seconded by Commissioner Richardson. Voice Vote. Approved.

CONSENT AGENDA

Approval of consent agenda: Executive Director Kassinger's February Timesheet, February Regular Meeting Minutes, February Check Registers. Moved by Commissioner Shusterman seconded by Commissioner Weed. Voice Vote. Approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kassinger presented a written report and asked if there were any questions prior to her proceeding with her verbal report.

Executive Director Kassinger reported that the State Auditor's Exit Conference with the Peninsula Housing Authority will be held on Friday, March 22nd, at 10am at the PHA's main offices. Commissioner Turner stated that she will be able to attend.

Executive Director Kassinger reported that she has received confirmation that Commissioner Shusterman has been reappointed as Commissioner.

Executive Director Kassinger reported that Project Homeless Connect was held March 1st and she received some numbers to share. There were 311 participants this year. Of those served, there was an increase in age groups under 18 and ages 25-50, but there was a decrease in the amount of veterans seen.

Executive Director Kassinger turned the floor over the Zak deGorgue from Brawner Real-Estate Development Consulting to give a presentation on HUD Rental Assistance Demonstration (RAD) regarding Peninsula Housing Authority's Public Housing properties. Mr. deGorgue stated that, at this time, half of Public Housing units nation-wide have been converted to RAD. Mr. deGorgue stated that currently, there is a cap on how many units are allowed to be converted to RAD but sufficient capacity is currently available if PHA moves forward with the project during this calendar year. Mr. deGorgue feels that this would be an ideal time for Peninsula Housing Authority to submit an application to HUD for RAD conversion due to the amount of fair market rents that the PHA has been assigned.

REPORTS FROM COMMISSIONERS

Commissioner Shusterman finally received his appointment from Jefferson County for his 3rd term to the Peninsula Housing Authority Board.

Commissioner Turner reminded everyone of the Boys & Girls Club's Community Breakfast that will be held on March 29th @ 7:30am at the Vern Burton Gym in Port Angeles. If you would like to attend, please let Commissioner Turner know. Commissioner Turner reported that \$900k is still needed to fully fund the new Port Angeles Boys & Girls Club.

Commissioner Richardson reported that he has accepted a full time position at Dove House.

Commissioner Lindholm will miss the July Board Meeting.

Commissioner Weed reported that he has been hired on as the interim Executive Director for a Central Washington transit authority and will miss the next few Board Meetings.

Commissioner Teal attended the AdHoc Housing Committee meeting in Port Townsend. Commissioner Teal reported that the Annex of the Fire Department was voted through.

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment: The meeting adjourned at 2:52 p.m.

Next Meeting:

Wednesday, April 17, 2019 at 1:00 p.m.
Clallam County Courthouse-Commissioner's Meeting Room
223 E 4th St.
Port Angeles, WA 98362


Secretary


Board Chair

Seal:

