



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday July 15th, 2020 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Video Conference with Peninsula Housing Authority
Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:03 p.m. by Commissioner Teal.

ROLL CALL

Present were: Executive Director Sarah Martinez, Executive Administrative Specialist Christy Niles. Video Conference attendees were: Commissioners Teal, Lindholm, Shusterman, Richardson, Fellin, Turner and Legal Counsel Allison Mahaney. Commissioner Tinker was absent/excused.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

None

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

None

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez June Timesheet, June Regular Meeting Minutes, June Check Registers. Moved to approve by Commissioner Shusterman, seconded by Commissioner Richardson. Voice Vote Approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez began with an update on the Clallam County Work Session meeting. The main discussion was the HB-1406 which is funding available to the County through taxation and used for affordable housing purposes. Clallam County Commissioners plan to form a task force to include members from the City of PA, Forks and Sequim and complied people from specific organizations such as Peninsula Housing Authority and Habitat for Humanity. The purpose of the task force will be to determine best uses for the funds and make recommendations to the Clallam County Commissioners. At this time the HB-1406 discussion is tabled until a task force is compiled. Commissioner Richardson requested any Jefferson County Housing Task Force updates on solutions for the homeless who are tenting? With the campgrounds closed due to COVID 19 this has become a growing problem.

Executive Director Martinez informed that several folks have been given the opportunity to stay in the Erickson Building located at the Jefferson County Fairgrounds. Unfortunately this will not be a long term solution. The Executive Director of Olycap has been able to find other options as well. Executive Director Martinez will attend the next Jefferson County Housing Task Force committee meeting to discuss to discuss options of the continued use of the Erickson Building.

Executive Director Martinez updated the board on Peninsula Housing Authorities search for legal counsel. We are looking at 2 Port Townsend applicants who have applied for in house legal position. Executive Director Martinez is hopeful that a decision can be made as early as next week.

REPORTS FROM COMMISSIONERS

Commissioner Turner had no significant updates.

Commissioner Shusterman had no significant updates.

Commissioner Fellin had no significant updates.

Commissioner Richardson was pleased to announce that Dove House was able to hire a full time employee. He informed the Board members that he is planning to step down from the Peninsula Housing Authority Board when his Commission expires in January 2021.

Commissioner Lindholm requested an update of her cell phone number on the Board of Director Contact List, also mentioned that she is considering stepping down from the Peninsula Housing Authority Board when his Commission expires in March 2021.

Commissioner Fellin had no significant updates.

Commissioner Teal will become an alternate for the Jefferson County Homeless Housing executive Task Force if Executive Director Martinez is unavailable.

OLD BUSINESS

Review and discussion of the Executive Directors Black Lives Matters statement before being added to the PHA website.

NEW BUSINESS

Resolution #PHA 2020-33 Accounts Receivable Collection Write-off

Adjournment: The meeting adjourned at 2:05 p.m.

Next Meeting:

Wednesday, August 19, 2020 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org/>

Peninsula Housing Authority

2603 S Francis St.

Port Angeles, WA 98362


Secretary


Board Chair

Seal:

