



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday June 17, 2020 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Video Conference with Peninsula Housing Authority
Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:20 p.m. by Commissioner Lindholm.

ROLL CALL

Present were: Executive Director Sarah Martinez, Executive Administrative Specialist Christy Niles. Video Conference attendees were: Commissioners Teal, Lindholm, Tinker, Shusterman, Richardson, Fellin, Turner and Legal Counsel Allison Mahaney.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Commissioner Shusterman requested discussion be added to new business regarding a support Statement for Black Lives Matters to be added to the PHA website Strike PHA 2020-32 resolution from the Agenda, discussed in New Business

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

None

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez May Timesheet, May Regular Meeting Minutes, May Check Registers up to Outpost. Moved to approve by Commissioner Lindholm, seconded by Commissioner Tinker. Voice Vote. Approved.

Approval of May Outpost check Registers. Moved by Commissioner Shusterman, seconded by Commissioner Lindholm. Voice Vote. Approved. Commissioner Tinker Abstained.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez began by discussing there has only been one response for the RFP for Legal Counsel. Director Martinez will review the procurement policy to see what other options the PHA has when soliciting legal services Executive Martinez emailed the new Organizational chart for PHA to all board members for reference. The website has been updated with the process for public contact of the board members if needed. Commissioner Tinker has been reappointed to the Board for another term. The new union contract will be voted on by our union members the last week in June and we should have the signed contract by the beginning of July 2020.

REPORTS FROM COMMISSIONERS

Commissioner Shusterman began discussion on the Cherry Street Project, he communicated with the Port Townsend City Manager, John Mauro. Finding that the city holds a \$500,000

note on this property and feels that the City may be willing to partner with someone such as the Housing Authority to create affordable housing.

Commissioner Tinker reported the Sarge's place received a \$5,000 grant from the Muckleshoot Tribe to aid the construction of the Hobucket House. They have also received funds from a disbanded private organization in the amount of \$40,000 which would potentially fund the foundation work for this project. Commissioner Tinker announced the Housing Trust Fund application stage1 submission has just been released to stage 2.

Commissioner Lindholm reported Craft3 has been working on a loan option which will be streamlined with flexible terms to help small businesses make it through the uncertain times we are facing now as a result of COVID. Small business owners can reach out to the Port Angeles, Forks and Sequim Chamber for information. The CEO of Craft3 informed his team that within the next 12 months Craft3 will offer double lending to Entrepreneurs of Color and triple lending to African American Entrepreneurs. Commissioner Lindholm requested assistance from the members to help get the word out to the community.

Commissioner Turner informed the board that she holds a seat on the Charter Review Committee and plans to discuss proactive ways to access funding through a coordinated effort she feels is needed to move toward ending homelessness.

Commissioner Richardson reported that the Dove House Rapid Response Relief Funds of \$85,000 were dispersed to 86 families in need. The Recovery Café has received funds to pay the wages for 1 full time member to start in July 2020.

Commissioner Fellin had no significant updates.

Commissioner Teal informed the board the Habitat home next door to her is close to the end of construction and should house a new resident soon.

OLD BUSINESS

None

NEW BUSINESS

Discussion on the possibility of a statement to the website addressing the Black Lives Matter movement.

It was decided that Executive Director Martinez would create a draft and email it to Commissioner Tinker, and Richardson for feedback. The final draft will be included in the July Board packet for review.

Request that Resolution PHA 2020-32 to Amend Grant 7 be stricken from the Agenda. Resolution PHA 2020-32 will not be re issued and will remain stricken and unused.

Adjournment: The meeting adjourned at 2:55 p.m.

Next Meeting:

Wednesday, July15, 2020 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org/>
Peninsula Housing Authority
2603 S Francis St.
Port Angeles, WA 98362



Secretary



Board Chair

Seal:

