

# **APPENDIX U. – PARKING POLICY**

## **PENINSULA HOUSING AUTHORITY PARKING POLICY**

The Peninsula Housing Authority (PHA) provides assigned parking for residents of complexes in accordance with local laws and ordinances at the times the complex is constructed. Available parking is limited enough to present a parking problem for residents, guests and PHA vehicles. This document outlines PHA's Parking Policy and enforcement remedies to most fairly use this limited resource.

### **1. VEHICLE REGISTRATION & MAXIMUM NUMBER OF VEHICLES PER HOUSEHOLD**

Residents are permitted a maximum of one motor vehicle per household. Exceptions may be at PHA's sole discretion for reasons such as an employer supplied vehicle or a vehicle needed to transport a physically handicapped person.

### **2. STORING OF VEHICLES**

The rules for the keeping of vehicles on the apartment grounds that are not used for normal everyday transportation are as follows:

- A. Non-motor recreation and utilities vehicles. Vehicles such as boats, campers, utility trailers, truck canopies, etc. are prohibited without the express written permission of the Housing Authority office.
- B. Inoperable vehicles. Inoperable vehicles are not permitted on apartment grounds. They are defined as vehicles with no license plate, or with a license plate but having expired tabs, vehicles that do not run, vehicles with flat tire(s), vehicles on blocks or jacks, vehicles which have not been moved for more than 30 days, and vehicles missing one or more equipment items (such as a windshield, head lamps, etc.) Required for operation on public roadways by the Motor Vehicle Section of the Revised Code of Washington.

### **3. VEHICLE REPAIR/PARKING SPACE MAINTENANCE**

The major repair of vehicles is prohibited on apartment grounds since such repair create a potential health/safety hazard. Major repair includes, but is not limited to, repairs of any nature taking more than 24 hours to complete

- A. Vehicles left unattended on blocks or jacks for any reason will be considered inoperable and will be towed at the owner's expense and without notice to the owner.
- B. Residents are responsible for auto repair cleanup, including the parking space surface, and proper disposal of oil, batteries, etc.

#### **4. ILLEGAL/INAPPOPRIATE PARKING**

Illegal or inappropriate parking on the apartment grounds creates a potential health/safety problem. It is the responsibility of each resident to contact PHA if any of these parking rules are unclear. The Following situations shall be considered by PHA as creating such a problem and are prohibited:

- A. Parking in the fire lane.
- B. Blocking access to fire hydrants or refuse containers.
- C. Parking in driveways or other non-space (such as lawn areas) or double parking.
- D. Parking in a handicapped designated space by a non-handicapped resident or their guest.
- E. Parking in a resident's designated space (in complex where spaces are designated by apartment) by another resident or their guest.

#### **5. GUEST PARKING**

The representative(s) of the household signing this policy shall be responsible for seeing that all member of the household and all household guests comply with this policy and will report violations to PHA.

#### **6. ABANDONED VEHICLES**

Vehicles that remain after a resident vacates the apartment shall be towed away at the owner's expense after seven (7) days, without notice to the owner.

#### **7. VIOLATIONS**

Violations of this policy are violations of the Dwelling Lease and are subject to all sanctions therein. In addition, violations of Sections 1 and 2 (b) shall result in PHA having the vehicle towed at owner's expense after posing a 24-hour notice on the vehicle.

Violations of Sections 2 (a), 4 and 6 above are potential threats to health and safety of other residents and PHA employees, and shall result in the immediate removal of the vehicle from the apartment grounds and termination of the Dwelling Lease. All costs associated with the removal and storage of the vehicle shall be the responsibility of the vehicle owner.

Residents disagreeing with the actions taken by PHA under this policy may exercise his/her rights under the Dwelling Lease through the Grievance Procedure process.

#### **8. EXCEPTIONS**

Any resident seeking an exception to the provisions of this policy must submit the request for exception to the Housing Authority office in writing. Housing Authority staff is available to assist residents in writing such a request.

**PARKING RIDER TO DWELLING LEASE**

This parking rider to the Dwelling Lease between \_\_\_\_\_  
And the Peninsula Housing Authority, for the premises located at  
\_\_\_\_\_, Port Angeles, WA is hereby made part of the Lease.

- 1. I/we have read and signed the Parking Policy and agree to abide by its provisions.
- 2. The following vehicle is registered in accordance with the Parking Policy, and I agree to notify PHA within ten (10) days of sale or purchase of another vehicle and request an amendment to this rider.

VEHICLE MAKE/MODEL

LICENSE NUMBER

\_\_\_\_\_

- 3. Exception to the Parking Policy as approved by PHA are:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 4. Additional vehicles registered with the Housing Authority that are not authorized to be parked in designated parking areas:

VEHICLE MAKE/MODEL

LICENSE NUMBER

\_\_\_\_\_  
\_\_\_\_\_

PHA \_\_\_\_\_

Date \_\_\_\_\_

RESIDENT \_\_\_\_\_

Date \_\_\_\_\_

RESIDENT \_\_\_\_\_

Date \_\_\_\_\_