



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday November 18, 2020 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Video Conference with Peninsula Housing Authority
Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Commissioner Teal.

ROLL CALL

Video Conference attendees were: Executive Director Sarah Martinez, Commissioners Teal, Lindholm, Richardson, Fellin, Turner, Tinker, Robinson, In-House Legal Counsel Alex Schodowski and Zoe Hansen Administrative Assistant.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Commissioner Turner made a motion to allow any Public comment to be added at the end due to audio difficulties. Commissioner Fellin seconded it. Voice vote, approved.

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

Public present – No comments or questions.

CONSENT AGENDA

Approval of consent agenda:

Executive Director Sarah Martinez September Timesheet, October Regular Meeting Minutes, October Check Registers to MAV I LLLP construction. Moved to approve by Commissioner Turner, seconded by Commissioner Robinson. Voice vote, approved.

Outpost October Check Registers: Moved to approve by Commissioner Turner, seconded by Commissioner Richardson. Voice vote, approved, Commissioner Tinker Abstained.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported an update to the Director's report that the PHA will be allowing responses for the request for proposals for lender and investor for Public Plaza through December 17, 2020. This is a change from the original due date of December 11, 2020. Commissioner Lindholm asked for a rough outline regarding Jefferson County HB1590. Executive Director Martinez explained HB1590 is a councilmanic vote which would impose a 1/10th of 1% sales tax specifically for affordable housing. The funds must be used for those who are 60% or below of AMI and who meet one of the set asides per the statute. A minimum of 60% must be used for Capital and 40% can be used for maintenance and operations.

REPORTS FROM COMMISSIONERS

Commissioner Richardson: Reported the Recovery Café was going through an interview process for another staff member. That would mean two full time staff members and one Program Director. The In-Person Outreach at Jefferson County Fairgrounds has been operating since COVID19 began. Jefferson County Fair Board, OlyCap, St. Vincent DePaul and community outreach have been providing meals and basic essentials seven days a week. A hot meal is served at 4 pm each day for the RV and Tent City.

Commissioner Lindholm: No significant updates.

Commissioner Fellin: No significant updates.

Commissioner Tinker: Reported their Non-Profit organization has been very busy. The Sarge's Attic in Forks has an online store on Etsy. They are selling daily 30-40 vintage, antique collectible and new ornament items globally. They have a full-time employee that is handling this. They've opened Sarge's Christmas Cottage through their farm stand, which brings in used merchandise to donate to their second hand store. They also have received a grant for \$7,500 from the Ben Walkling Foundation for Hobucket House.

Commissioner Robinson: Reported that the Habitat for Humanity store in Port Angeles and Sequim are doing well. She mentioned previously they were buying two lots in Sequim. They will be building soon. Recently Commissioner Robinson and Fellin took a tour of all the Port Angeles facilities. The Forks facilities tour will be at a later date. The tour was very enlightening on all the work that Peninsula Housing Authority is doing. Commissioner Robinson thanked Commissioner Turner for taking them on the tour.

Commissioner Turner: Reported that the Boys and Girls Club now has landscaping. The gym looks wonderful and is completed. The check-in desk was donated by Westport. She will announce when the Boys and Girls Club will open as there isn't a specific date.

Commissioner Teal: No significant updates.

Public Comment: One person attended the meeting but chose to listen only—there were no public comments.

OLD BUSINESS

None

EXECUTIVE SESSION

The Executive Session was called to order at 1:33 pm and adjourned at 1:38 pm.

REGULAR SESSION

The regular session was resumed at 1:39 pm

NEW BUSINESS

Executive Session—discussion of new board member interviews. Commissioner Tinker moved to recommend a new Jefferson County Board member, Peggy Webster to the Jefferson County Commissioners for appointment. Commissioner Richardson, seconded. Voice Vote approved.

Resolution #PHA 2020-43 – Inducement Resolution (Pages 10-15) Commissioner Lindholm moved to approve the Inducement Resolution. Commissioner Tinker seconded; Voice Vote approved.

Adjournment: The meeting adjourned at 1:50 pm.

Next Meeting:

Wednesday, December 16, 2020 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org/>

Peninsula Housing Authority

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Port Angeles, WA 98362


Secretary


Board Chair

Seal:



