



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday January 20, 2021 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Video Conference with Peninsula Housing Authority
Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:06 p.m. by Commissioner Teal.

ROLL CALL

Video Conference attendees were: Executive Director Sarah Martinez, Commissioners Teal, Lindholm, Fellin, Turner, Webster, Tinker, Director of Acquisition & Development Annie O'Rourke, In-House Legal Counsel Alex Schodowski and Administrative Assistant Zoe Hansen. Guests from J. H. Brawner Zak de Gorgue and Ethan Pacewicz. Commissioner Robinson excused.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Commissioner Teal asked to discuss the open position for Commissioner in Jefferson County. Director Martinez asked to move the new business before executive session to allow Commissioner Lindholm to participate before her departure at 2:30 pm.

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

No public was present.

CONSENT AGENDA

Approval of consent agenda:

Executive Director Sarah Martinez December Timesheet, December Regular Meeting Minutes, December Check Registers to MAV I LLLP construction. Moved to approve by Commissioner Lindholm, seconded by Commissioner Turner. Voice vote, approved.

Outpost December Check Registers: Moved to approve by Commissioner Lindholm, seconded by Commissioner Fellin. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported on updates. Jefferson County Homeless and Affordable Housing Task Force had a meeting on the 13th of January. Goals were re-evaluated for the next year. The Task Force reviewed the housing assessment plan that was completed about seven years ago. A decision was made to have the Task Force tackle some administrative items from the plan. Additionally, the Task Force will be working to create a mission statement. The Task Force also has the goal to create a

permanent homeless housing shelter in Jefferson County. Regarding Jefferson County Fairgrounds, OlyCap is working directly with the fair board and has submitted a proposal to provide services. Some funds have been secured to assist with the homeless' needs. Director Martinez attended a meeting with Randy Johnson for the HB1406 funds. The county is working on how to utilize these tax funds. They must be used for construction of physical units or rehabilitation, or acquisition of affordable units. County Commissioner Johnson looked into land banking where the county purchases land to fit a single-family type model. Restrictive covenants would need to be established. This would potentially benefit self-help builds. A follow-up meeting is scheduled on February 8, 2021. Board member updates on Jefferson County. So far no applicants have applied. January 20th, is the last day for applications to be submitted.

REPORTS FROM COMMISSIONERS

Commissioner Tinker: Hobucket House received a \$40,000 donation from a foundation on Mercer Island.

Commissioner Lindholm: No significant updates.

Commissioner Fellin: No significant updates.

Commissioner Turner: By the February board meeting, there will be kids in the new Boys and Girls Club building. There will not be a grand opening. A video will be created instead. Their annual breakfast will be done virtually on Saint Patrick's Day.

Commissioner Teal: A tiny house village has opened in Hadlock, Jefferson County. A trailer on the premises houses the kitchen and bathroom facilities. OlyCap received a significant portion of their funding for 7th and Hendricks Apartments.

OLD BUSINESS

None

EXECUTIVE SESSION

The Executive Session was called to order at 2:10 pm and adjourned at 2:30 pm. No action was needed.

NEW BUSINESS

Public Plaza –update presentation by Brawner. A power point presentation was shared. (Pages 9-17)

Executive Session – Discussion of pending lawsuits.

General discussion regarding letter to the board, received December 15th, 2020. Director Martinez shared the context of the letter as a complaint by the residents. The complaint has been handled and further investigation was done. Staff determined no further action was required as many of the complaints had already been resolved.

Resolution #PHA 2021-01, Application for 2060 Funds (Pages 18-19) Commissioner Webster moved to approve Application for 2060 Funds. Commissioner Tinker seconded; Voice Vote approved.

Resolution #PHA 2021-02, Application for First Federal Community Foundation (Pages 20-21)

Commissioner Turner moved to approve the Application for First Federal Community Foundation.
Commissioner Fellin seconded; Voice Vote approved.

Adjournment: The meeting adjourned at 2:50 pm.

Next Meeting:

Wednesday, February 17, 2021 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org/>

Peninsula Housing Authority

2603 S. Francis Street

Port Angeles, WA 98363


Secretary


Board Chair

Seal:

