



**PENINSULA HOUSING AUTHORITY**  
*Serving Clallam and Jefferson Counties*

**Board of Commissioners**  
**REGULAR MEETING AGENDA**

Wednesday March 17, 2020 at 1:00 PM

The Public is invited to attend the Regular Meeting of the Board of Commissioners

***Meeting Location:***

*Until Governor Inslee relaxes the requirements of the Covid-19 stay at home order  
PHA Board meetings will be held via phone and video conferencing from our offices located at:*

2603 S Francis St.  
Port Angeles, WA 98362

Call and Log in information

Join Zoom Meeting

Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: Peninsula Housing Authority Regular Board of Commissioners Meeting

Time: Mar 17, 2021 01:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83483867587?pwd=Qzc3VEpEMGhJNHBONGRiUnFvNWdjZz09>

Meeting ID: 834 8386 7587

Passcode: 289352

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 834 8386 7587

Passcode: 289352

Find your local number: <https://us02web.zoom.us/j/83483867587?pwd=Qzc3VEpEMGhJNHBONGRiUnFvNWdjZz09>

**CALL TO ORDER AND ROLL CALL:**

**REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:**

**REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:**

**CONSENT AGENDA:**

Approve Executive Director Sarah Martinez February Timesheet (Pages 3-4)

Approve February Regular Meeting Minutes (Pages 5-7)

Approve February Check Registers through MAV I LLLP Construction –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Public Housing - Family and Senior	139073	139107		\$106,461.78
Section 8 Vouchers	967239	967379	Yes	\$385,750.62
Homestead Apartments	13192	13198		\$8,954.16
Lee Plaza	5643	5661		\$20,850.77
Peninsula Apartments	4079	4097		\$19,536.61

Wildwood Terrace Apartments	4144	4161		\$26,896.09
Local Fund (Cost Center)	27767	27845	Yes	\$134,036.26
Shop Funds		No Activity		\$0.00
Self Help 523	467	471		\$52,540.87
502 Self Help Construction Loans	4123	4139		\$49,655.13
Burke Place Apartments	2272	2283		\$13,451.99
Catholic Housing Services	2356	2371		\$21,535.41
Sea Ridge (MAV) - Operating	701	722		\$37,881.40
<b>TOTAL:</b>				<b><u>\$877,551.09</u></b>

Approve February Outpost Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	526	533		\$2,566.94

**DIRECTOR'S REPORT** (Pages 8-9)

**REPORTS FROM COMMISSIONERS**

**OLD BUSINESS**

**NEW BUSINESS**

Resolution #PHA 2021-04, Approval of FY22 Annual Plan (pages 10-15)  
Resolution #PHA 2021-05, Approval of Updated Procurement Policy (pages 16-25)  
Resolution #PHA 2021-06, Approval of Write offs (pages 26-27)

ADJOURN

**Next Meeting:**

Wednesday, April 21, 2021 at 1:00 P.M.  
Peninsula Housing Authority Offices  
2603 S Francis St.  
Port Angeles, WA 98362

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Call and Log in information will be available February 9, 2021 on our website:

<https://peninsulapha.org/>