



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday June 16, 2021 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Video Conference with Peninsula Housing Authority

Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:08 p.m. by Commissioner Teal.

ROLL CALL

Present were: Executive Director Sarah Martinez, Commissioners, Turner, Webster, Tinker, Felin, and Teal, and Robinson, Executive Administration Specialist, Sherie Rubens. Staff Attorney, Alex Schodowski, Director of Acquisition and Development, Annie O'Rourke, Comptroller, Annette Crawford.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Resolution #PHA 2021-15 – Approval of Funding Request for the Mutual Self-Help Program.

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

No public was present.

CONSENT AGENDA

Approval of consent agenda:

Executive Director Sarah Martinez May Timesheet, May Regular Meeting Minutes, May Check Registers to MAV I LLLP construction. Moved to approve by Commissioner Teal, seconded by Commissioner Turner. Voice vote, approved. Outpost May Check Registers: Moved to approve by Commissioner Teal, seconded by Commissioner Turner. Voice vote, approved. Commissioner Tinker abstained.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported, on June 11th, 2021 PHA was awarded 19 emergency vouchers from the American Rescue Plan Act. They are specifically for the homeless or risk of homelessness. Vouchers are referral only, not for wait list clients. These referrals also include services such as paying for household needs, utilities etc. PHA will be working on getting out MOU's to partnering agencies in Clallam & Jefferson counties, 1st week of July. Funding will be available 1st week of July and will continue annually. Executive Director Martinez participated in the Housing Summit with other non-profit agencies and discussed housing options.

REPORTS FROM COMMISSIONERS

Commissioner Tinker: No significant updates.

Commissioner Turner: No Significant updates.

Commissioner Robinson: Spoke with Richard Wagner, Vice President of Loan Operations at First Federal, and he submitted an application to the county for the vacant board position. Commissioner Robinson and Habitat are relaunching the aging in place program that provides repairs, weatherization and other housing needs which helps preserve housing stock.

Commissioner Teal: Update from the Sub-Group for affordable housing taskforce continuing to encourage Jefferson County of purchasing 14 acres for shelter.

Commissioner Webster: No significant updates.

Commissioner Felin: No significant updates.

OLD BUSINESS

None.

EXECUTIVE SESSION

Executive session was called to order at 1:54pm and ended at 2:02pm. Legal update and discussion of potential property purchase was covered.

NEW BUSINESS

Resolution #PHA 2021-12, Approval of Real Estate Purchase (pages 8-9). Commissioner Webster moved for approval. Commissioner Felin second the motion. Voice vote approved.

Resolution #PHA 2021-13. Approval of FY2022 Budget (pages 10-18). Commissioner Felin moved for approval and Tinker second the motion. Voice vote approved. Annette discussed budget and gave explanations to Commissioner Felin's questions referring to budget reports.

Resolution PHA# 2021-14 Approval of Grant from City of Port Angeles (pages 19-20) Commissioner Robinson moved for approval and Webster second the motion. Voice vote approved.

Resolution #PHA 2021-15 – Approval of Funding Request for the Mutual Self-Help Program.
Commissioner Webster moved to approved and Commissioner Felin second the motion.

Amended Resolution #PHA 2021-10 Approval of RCAC Grant Application for Environmental Review (pages 21-22). Commissioner Turner moved for approval and Webster second the motion. Voice vote approved.

Adjournment: The meeting adjourned at 2:44 pm.

Next Meeting:

Wednesday, July 21, 2021 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

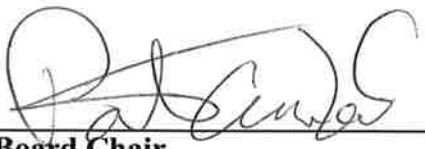
Via Zoom: link available on website- <https://peninsulapha.org>

Clallam County Commissioners Chambers

223 East 4th Street

Port Angeles, WA 98362


Secretary


Board Chair

Seal:

