



**PENINSULA HOUSING AUTHORITY**  
*Serving Clallam and Jefferson Counties*

**Board of Commissioners**  
**REGULAR MEETING AGENDA**  
Wednesday September 15, 2021 at 1:00 PM

The Public is invited to attend the Regular Meeting of the Board of Commissioners

***Meeting Location:***

Virtually

Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: Peninsula Housing Authority Board of Commissioners Regular Meeting

Time: Sep 15, 2021 01:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86393231890?pwd=WHMxYlo2NjR5QUJnNFBqNjFSbUF6Zz09>

Meeting ID: 863 9323 1890

Passcode: 277441

One tap mobile

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 863 9323 1890

Passcode: 277441

Find your local number: <https://us02web.zoom.us/j/86393231890?pwd=WHMxYlo2NjR5QUJnNFBqNjFSbUF6Zz09>

**CALL TO ORDER AND ROLL CALL:**

**REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:**

**REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:**

**CONSENT AGENDA:**

Approve Executive Director Sarah Martinez August Timesheet (Page 3-4)

Approve August Regular Meeting Minutes (Pages 5-6)

Approve August Check Registers through Public Plaza Operating –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Public Housing - Family and Senior	139473	139501	Yes	\$140,084.91
Section 8 Vouchers	968084	968333	Yes	\$447,827.59
Homestead Apartments	13239	13244		\$12,510.21
Lee Plaza	5780	5780		\$500.00
Peninsula Apartments	4193	4211		\$16,972.02
Wildwood Terrace Apartments	4257	4275		\$20,719.06

Local Fund (Cost Center)	28187	28271	Yes	\$148,535.33
Shop Funds	330	330		\$2,000.00
Self Help 523	494	499		\$29,170.89
502 Self Help Construction Loans	4255	4274		\$35,152.06
Burke Place Apartments	2336	2343		\$5,840.91
Catholic Housing Services	2436	2447		\$18,673.72
Sea Ridge (MAV) - Operating	804	817		\$40,889.55
Public Plaza - Operating	141	179		\$71,254.29

**TOTAL: \$990,130.54**

Approve August Outpost Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	576	582		\$1,981.43

## **DIRECTOR'S REPORT (Page 7)**

### **REPORTS FROM COMMISSIONERS**

#### **OLD BUSINESS**

Resolution #PHA 2021-17, Approval of Remote Work Policy (Pages 8-13)

#### **NEW BUSINESS**

Resolution #PHA 2021-19, Approval to Enter into a Sub-recipient Agreement (Pages 14-15)

Resolution #PHA 2021-20, Approval of Amended Payment Standards for Section 8 (Pages 16-18)

ADJOURN

#### **Next Meeting:**

Wednesday, October 20, 2021 at 1:00 P.M.  
Virtually and Jefferson County Commissioners Chambers  
1820 Jefferson Street  
Port Townsend, WA 98368

*Beginning in June 2021 the Board of Commissioners will resume in-person meetings in addition to phone and video conferencing. Masks and social distancing are required at in-person meetings.*  
Call and Log in information will be available one week before our scheduled meeting on our website at <https://peninsulapha.org/>