



**Peninsula Housing Authority**  
*Serving Clallam and Jefferson Counties*

**Board of Commissioners**  
**AMENDED REGULAR BOARD MEETING MINUTES**

Wednesday August, 2021 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Video Conference with Peninsula Housing Authority

Via Zoom: link available on website- <https://peninsulapha.org/>

**CALL TO ORDER**

The meeting was called to order at 1:04 p.m. by Commissioner Teal.

**ROLL CALL**

Present were: Executive Director Sarah Martinez, Commissioners, Webster, Tinker, Felin, Teal, Robinson and Cunningham, Staff Attorney, Alex Schodowski and Executive Administrative Specialist, Sherie Rubens, Norma Turner excused.

**REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA**

None.

**COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA**

Public was present. No comments or questions.

**CONSENT AGENDA**

Approval of consent agenda:

Executive Director Sarah Martinez July Timesheet, July Regular Meeting Minutes, July Check Registers through Public Plaza Operating. Moved to approve by Commissioner Tinker, seconded by Commissioner Webster. Voice vote, approved. Outpost July Check Registers: Moved to approve by Commissioner Felin, seconded by Commissioner Webster. Voice vote, approved. Commissioner Tinker abstained.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Martinez discussed the partnering of several organizations to use ARPA funds for All View Motel Project and application made by Peninsula Behavioral Health for the Housing Trust Fund Rapid Capital Housing Fund. Reported that an extension was given on the current P&S contract with Shane Place Project. Currently waiting on City of Port Angeles to get sewer modeling done in order to determine feasibility at Shane Place. Shifting to Eklund for the next Self-Help build as the PHA has approval for 37 units. Discussion about putting in 12 Self-Help units and a 25 one-bedroom units multifamily building on vacant land we currently own.

**REPORTS FROM COMMISSIONERS**

Commissioner Tinker: Discussed potential next project. A 7 bedroom group home and waiting on

an appropriation of \$190,000.

Commissioner Cunningham: New appointed PHA commissioner in Clallam County. Greeted the Board.

Commissioner Felin: No significant updates.

Commissioner Robinson: Report Humanity for Habitat purchasing 4.5 acres for 40 work force homes. Looking to close at the end of October 2021. Adding a new developer for future projects. Discussion on ten 4-plexes being built in Sequim for affordable housing.

Commissioner Teal: No significant updates.

Commissioner Webster: Attended a first groundbreaking, affordable housing project in Port Townsend in over 20 years. It will contain 40 units.

### **OLD BUSINESS**

None.

### **EXECUTIVE SESSION**

None.

### **NEW BUSINESS**

Resolution #PHA 2021-17, Approval of Remote Work Policy (Pages 8-12). Commissioner Felin motioned for discussion and Commissioner Tinker second the motion. Discussion to table resolution until next month's meeting with updates. Commissioner Webster moved the approval, Commissioner Felin second the motion. Voice voted approved.

Resolution #PHA 2021-18, Approval of Application to Housing Trust Fund (pages 13-14) Commissioner Felin moved for approval and Cunningham second the motion. Voice vote approved.

**Adjournment:** The meeting adjourned at 2:18 pm.

### **Next Meeting:**

Wednesday, September 15, 2021 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org>

Clallam County Commissioners Chambers

223 East 4<sup>th</sup> Street

Port Angeles, WA 98362

  
Secretary

  
Board Chair

Seal:

