



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday September 15, 2021 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Video Conference with Peninsula Housing Authority
Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:01 p.m. by Commissioner Teal.

ROLL CALL

Present were: Executive Director Sarah Martinez, Commissioners, Webster, Tinker, Felin, Teal, Turner and Cunningham, Staff Attorney, Alex Schodowski and Executive Administrative Specialist, Sherie Rubens. Commissioner Robinson excused.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

None.

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

None

CONSENT AGENDA

Approval of consent agenda:

Executive Director Sarah Martinez August Timesheet, August Regular Meeting Minutes, August Check Registers through Public Plaza Operating. Moved to approve by Commissioner Turner, seconded by Commissioner Tinker. Voice vote, approved. Outpost August Check Registers: Moved to approve by Commissioner Turner, seconded by Commissioner Webster. Voice vote, approved. Commissioner Tinker abstained.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez discussed affordable housing with the Interim City Manager in Sequim. The Director of Development, Annie O'Rourke had received an email from Community Frameworks, the PHA's partner in Self-Help, with some information regarding some land for sale. This land would hold up to 60 to 70 Self-Help Houses. Director Martinez will continue to work with the City of Sequim to acquire and develop the property – there was preliminary discussion of a PRD for some Self-Help development and/or lot sales. Director Martinez gave a presentation at Coffee with Colleen with Clallam County Community Development and Economic Council. Director Martinez also gave a presentation to Jefferson County Commissioners on Monday, September 13th about PHA programs. Martinez will be on schedule to give Jefferson County Homeless and Affordable Housing Taskforce a presentation in November 2021. Was contacted by Port Angeles City Council member Schromen-Wawrin to discuss

helping Clallam County enact the 1590 1/10th tax increase to benefit Affordable Housing. Update-All View didn't get funded in phase 1 because the rehabilitation is too significant. Working on Phase 2 for funding which will be available in December.

REPORTS FROM COMMISSIONERS

Commissioner Tinker: Starting foundation work at Hobucket this Friday.

Commissioner Cunningham: No significant updates.

Commissioner Felin: No significant updates.

Commissioner Turner: School started and Boys & Girls Club increased from 40 to 120 children.

Commissioner Teal: No significant updates.

Commissioner Webster: No significant updates.

OLD BUSINESS

Resolution #PHA 2021-17, Approval of Remote Work Policy, (Pages 8-13) Commissioner Felin Motioned for approval, Commissioner Tinker 2nd the motion. Voice vote approved.

EXECUTIVE SESSION

None.

NEW BUSINESS

Resolution #PHA 2021-19, Approval to Enter into a Sub-recipient Agreement w/ City of Port Angeles (Pages 14-15) Commissioner Felin motioned to approve, Commissioner Webster second the motion. Voice voted approved.

Resolution #PHA 2021-20, Approval of Amended Payments Standards for Section 8 (Pages 16-18) Commissioner Webster moved for approval, Commissioner Felin second the motion. Voice vote approved.

Adjournment: The meeting adjourned at 2:07 pm.

Next Meeting:

Wednesday, October 20, 2021 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org>

Jefferson County – Virtual Only

1820 Jefferson St.

Port Townsend, WA 98368



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