



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday October 20, 2021 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Video Conference with Peninsula Housing Authority
Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Commissioner Teal.

ROLL CALL

Present were: Executive Director Sarah Martinez, Commissioners, Webster, Teal, Fellin, Turner and Cunningham, Staff Attorney, Alex Schodowski and Administrative Assistant, Zoe Hansen.
Commissioner Robinson excused and Commissioner Tinker arrived after approval of consent agenda.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Resolution #PHA-2021-21 Utility Allowances – Jefferson 2021

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

No comments.

CONSENT AGENDA

Approval of consent agenda:

Executive Director Sarah Martinez September Timesheet, September Regular Meeting Minutes, September Check Registers through Outpost. Moved to approve by Commissioner Turner, seconded by Commissioner Cunningham. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported the PHA has completed the upgrade to the phone system. All new extensions have been assigned. Director Martinez and Comptroller Crawford continue to work with IT Consultant for regarding IT infrastructure upgrades. Director Martinez has been participating with a group of housing providers and former State Rep. Beth Doglio on a plan for implementation of House Bill 1590 in Clallam County. The HB1590 group has finalized a written plan and is meeting with Clallam County Commissioner Johnson and Commissioner Peach. A discussion regarding projects in the pipeline and how the tax will be assessed and how funds are to be dispersed. Director Martinez and Director of Development O'Rourke have been working though the proposed building code changes and will provide public comment to the city.

REPORTS FROM COMMISSIONERS

Commissioner Turner: No significant updates.

Commissioner Webster: Mentioned a new series called Maid on Netflix. It is based in Port Townsend. In this series there is a mention of TBRA vouchers and low income housing.

Commissioner Cunningham: Appreciated the tour and background history Commissioner Turner shared. Peninsula College may be adding student housing.

Commissioner Fellin: No significant updates.

Commissioner Tinker: Took a tour this past Monday of Hobucket House in Auburn it was very impressive. The project is moving along with the foundation and the build. The Quileute Tribe is donating to Hobucket House for furnishings.

Commissioner Teal: Attended an Affordable Task meeting. All requests for proposals got funded. Lance Bailey, Planning Department for the city of Port Townsend did a presentation. The city is purchasing 14 acres to put in infrastructure to have an agency like PHA construct affordable housing. The Tiny House Village was approved pending some code changes. OlyCap was successful in taking the property that the county had purchased and moved those who wanted to, from the temporary shelter at the Jefferson County Fairgrounds to the new property.

OLD BUSINESS

None

EXECUTIVE SESSION

None.

NEW BUSINESS

Power Point Presentation about PHA and Programs by Executive Director Martinez

Resolution #PHA 2021-21, Approval of Utility Allowances –Jefferson County 2021 (Pages 17-18)

Commissioner Turner motioned to approve, Commissioner Cunningham second the motion. Voice voted approved.

Adjournment: The meeting adjourned at 2:12 pm.

Next Meeting:

Wednesday, November 17, 2021 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org>

Jefferson County – Virtual Only

1820 Jefferson St.

Port Townsend, WA 98368

Secretary
Seal:



Board Chair

A large, stylized handwritten signature in blue ink, written over a horizontal line.