



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday November 17, 2021 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Video Conference with Peninsula Housing Authority
Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Commissioner Teal.

ROLL CALL

Present were: Executive Director Martinez, Commissioners, Webster, Teal, Fellin, Turner, Robinson and Cunningham, Staff Attorney, Alex Schodowski, Katherine Purcell Executive Assistant and Administrative Assistant, Zoe Hansen. Commissioner Tinker, joined late.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Resolution #PHA-2021-22 Purchase of Real Property in Jefferson County

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

No comments.

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez October Timesheet, October Regular Meeting Minutes as amended, October Check Registers through Public Plaza. Moved to approve by Commissioner Cunningham, seconded by Commissioner Turner. Voice vote, approved. October Outpost Check Registers. Moved to approve by Commissioner Webster, seconded by Commissioner Turner. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported she participated in meetings with Clallam County Commissioner Peach and Clallam County Commissioner Johnson regarding House Bill 1590. The HB1590 group which Commissioner Robinson and Commissioner Tinker are a part of, has been having regular meetings regarding the tax increase and how funds could be dispersed. Currently there was not a firm commitment on passing this tax increase. It was collectively decided, as a group, to schedule a discussion with Clallam County Commissioner Ozias on Monday November 29, 2021. Commissioner Robinson and Director Martinez had a good follow up discussion with Commissioner Johnson after the groups meeting with him. The group has been invited to attend a work session on Friday December 3, 2021 to present to all three commissioners. PHA is continuing to work through our IT upgrade. Katherine Purcell has been hired as our Executive Assistant and payroll specialist.

REPORTS FROM COMMISSIONERS

Commissioner Webster: No significant updates.

Commissioner Turner: No significant updates

Commissioner Robinson: Habitat for Humanity closed on 4.5 acres property on October 29, 2021 within the Sequim City limits. First Federal Community Foundation donated \$100,000 towards the purchase in addition to \$50,000 from Jamestown S'Klallam Tribe. Working on converting newly obtained property from single family to multi-family housing. Waiting on the new members of the City Council to be sworn in before this proposal is presented.

Commissioner Fellin: No significant updates.

Commissioner Cunningham: No significant updates

Commissioner Teal: No significant updates.

OLD BUSINESS

None

EXECUTIVE SESSION

The Executive Session was called to order at 1:05 pm and adjourned at 2:24 pm. Legal update and Purchase of Real Property in Jefferson County was discussed.

NEW BUSINESS

Resolution #PHA 2021-22, Purchase of Real Property in Jefferson County (Pages 17-18) Commissioner Robinson motioned to approve, Commissioner Turner second the motion. Voice voted approved. Proposal for reviewing Executive Director's position and job description. Add a small Ad-hoc committee; Commissioner Robinson and Commissioner Webster.

Adjournment: The meeting adjourned at 2:39 pm.

Next Meeting:

Wednesday, December 15, 2021 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: link available on website- <https://peninsulapha.org>

Clallam County Commissioners Chambers – Virtual Only

223 East 4th Street

Port Angeles, WA 98362

Secretary
Seal:



Board Chair