



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES

Wednesday December 15, 2021 at 1:00 p.m.

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Video Conference with Peninsula Housing Authority

Via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Commissioner Teal.

ROLL CALL

Present were: Executive Director Martinez, Commissioners Webster, Teal, Fellin, Turner, Robinson, Tinker, and Cunningham, and Executive Administration Specialist Katherine Purcell.

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

Two public present. Comments from public about HB1590 and looking forward to asking County Commissioners about the funding. Agrees there is a sense of urgency.

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez November Timesheet, November Regular Meeting Minutes, November Check Registers through Public Plaza. Moved to approve by Commissioner Robinson, seconded by Commissioner Tinker. Voice vote, approved. November Outpost Check Register. Moved to approve by Commissioner Turner, seconded by Commissioner Webster, Commissioner Tinker abstained. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported that the pursuit of two Port Townsend lots specified in Resolution PHA#2021-22 was likely no longer viable as the owner is interested in negotiating with another organization. Director of Acquisition and Development Annie O'Rourke expressed continued interest to the owner, should their other negotiations fall through. Director Martinez participated in the Affordable and Homeless Housing Taskforce meeting in Jefferson County wherein Commissioner Brotherton discussed the interlocal agreements between the County and the City and the changes they are working on. Regarding HB1590, there was discussion on community support and broadening pressure for the Clallam County Board of Commissioners to prioritize it while momentum remains strong. Goal is to enact by April 13, 2022. The elevator at Terrace remains out of order. PHA has been providing accommodations for tenants with mobility issues. The City of Port Townsend is currently attempting to purchase fourteen acres of land. Financing is pending. If successful, PHA has a potential for involvement with Self-Help construction, or even multi-family housing. Conversations are ongoing. Also in process, is finding appropriate and accessible kiosk-placement to aid in the paperwork delivery by Jefferson County clients. Director Martinez is hoping to talk to the public library after the new year; until then we have two in Port Angeles which will act as test runs.

REPORTS FROM COMMISSIONERS

Commissioner Robinson: City of Port Angeles accepted Habitat's bid on a blighted property on Fairmont which will hopefully be able to accommodate a duplex or triplex for veteran housing in 2023, after Melony Heights is completed and while the Sequim Miller property is being prepared. Also, homeowner selection is open for Habitat for Humanity's last two houses

Commissioner Turner: No significant updates

Commissioner Webster: No significant updates

Commissioner Tinker: Hobucket has a tentative delivery date of January 11, 2022, for the modular components, but may be delayed, pending weather conditions.

Commissioner Cunningham: Joined Commissioner Tinker at a meeting for the Clallam County Homelessness Taskforce. Also, in exploratory stages for a networking platform aimed at community-based organizations to assist with client referrals encompassing multiple social determinants of health.

Commissioner Fellin: No significant updates

Commissioner Teal: Attended a meeting with OlyCap, and Coast to explore ways to move forward with emergency shelter and long-term supportive housing on the acreage the county acquired for this purpose.

OLD BUSINESS

None

EXECUTIVE SESSION

The Executive Session was called to order at 2:03 pm and adjourned at 2:40 pm. Commissioners discussed upcoming evaluation for Executive Director Martinez.

NEW BUSINESS

Resolution #PHA 2021-23, Accounts Receivable Collection Write-off, Commissioner Turner motioned to approve, Commissioner Tinker second the motion. Voice voted, approved.

Adjournment: The meeting adjourned at 2:45pm.

Next Meeting:

Wednesday, January 19, 2022 at 1:00 p.m.

Video Conference with Peninsula Housing Authority

Via Zoom: Via Zoom: link available on website- <https://peninsulapha.org>

Clallam County Commissioners Chambers – Virtual Only

223 East 4th Street

Port Angeles, WA 98362

Secretary
Seal:



Board Chair