



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES
Wednesday July 20, 2022 at 1:00pm

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Meeting location Jefferson County Library, Humphrey Room
620 Cedar Avenue Port Hadlock, WA 98339 and/or
via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:03pm by Commissioner Teal.

ROLL CALL

Present were: Commissioners Robinson, Turner, Fellin, Cunningham, and Teal; Executive Director Sarah Martinez, In-House Counsel Alexandra Schodowski and Executive Administration Specialist Katherine Purcell. Excused Commissioners Webster and Tinker

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez June Timesheet, June Regular Meeting Minutes, June Check Registers. Moved to approve by Commissioner Cunningham, seconded by Commissioner Robinson. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported that we were unsuccessful in securing an award from the Continuing Affordability Grant due to the comparative readiness of other applicant projects; however, discussions with the awarding parties were promising for future attempts. The listing broker for the Oxbow property has also encouraged the PHA to submit a backup offer in case current purchase negotiations were to fall through. We have amended our Purchase and Sale Agreement to include time for us to secure financing and preparations with the hope of renewed funding to the Continuing Affordability Grant in January 2023. Director Martinez and Director of Asset Development Annie O'Rourke have a scheduled consultation call with the Office of Rural & Farmworker Housing (ORFH), a Yakima-based organization which provides technical assistance to organizations and nonprofits looking to work through the USDA transfer process. Directors Martinez and O'Rourke spoke with Rich Meyer and Mark Lane at Clallam County regarding PHA's recent ARPA funding. It is expected to be included in an August work session and will hopefully be approved soon thereafter.

REPORTS FROM COMMISSIONERS

Commissioner Fellin: No significant updates

Commissioner Cunningham: No significant updates

Commissioner Robinson: Attended a planning commission meeting where Sequim's new Community Development Director presented density allowability for multifamily and is making an effort to get it pushed through. There will be design standards imposed on multifamily housing, unlike detached single family homes in Sequim.

Commissioner Turner: The Boys and Girls Club started a reading tutor program which has been very successful already in enthusiasm and results. Graduates from the program will be able to join a book club for continued encouragement toward reading.

Commissioner Teal: Representative Derek Kilmer is advocating for funding for Port Hadlock's sewer project in the Federal House Appropriations Committee, which will assist in future Jefferson County development, as well as pushing for infrastructure funding for Evan's Place – Port Townsend's city-purchased land for affordable workforce housing. Commissioner Teal participated on behalf of the PHA at the Under the Tent meeting with multiple service providers about the housing authority's function and the role of landlords and landladies in providing affordable housing through Section 8. There are also continued Under the Tent gatherings on the last Thursday of each month which she cannot attend but hopes someone else may be able to.

OLD BUSINESS

Public Records Act Training: Morgan Damerow and/or Lucy Collis from the office of the Attorney General of Washington will be joining us for a public records training directly after our August board meeting in a separate virtual session.

EXECUTIVE SESSION

NEW BUSINESS

Adjournment: The meeting adjourned at 1:35pm

Next Meeting:

Wednesday, August 17, 2022 at 1:00pm
Virtually via Zoom and in person at
Clallam County Commissioner Chambers
223 E 4th Street
Port Angeles, WA 98362

Secretary
Seal:



Board Chair