



Peninsula Housing Authority
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR BOARD MEETING MINUTES
Wednesday October 19, 2022 at 1:00pm

The Public is invited to attend the Regular Meeting of the Board of Commissioners.
Meeting location Clallam County Commissioners Chambers
223 East 4th Street, Port Angeles, WA 98362 and/or
via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 1:14pm by Commissioner Teal.

ROLL CALL

Present were: Commissioners Teal, Turner, Tinker, Webster, Cunningham, and Robinson, Executive Director Sarah Martinez, Executive Administration Specialist Katherine Purcell, and Administrative Assistant Zoe Hansen. Commissioners Brotherton and Fellin were excused.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Amended Resolution #PHA-2022-23, Approval of Section 8 Payment Standards
Resolution #PHA-2022-25, Authorization for MAV SVC Transactions

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez September Timesheet, September Regular Meeting Minutes, September Check Registers through Public Plaza Operating. Moved to approve by Commissioner Tinker, seconded by Commissioner Cunningham. Voice vote, approved. September Outpost Check Register. Moved to approve by Commissioner Webster, seconded by Commissioner Turner. Commissioner Tinker abstained.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Martinez reported that the PHA is under contract for the 20-unit Oxbow Apartments in Forks and have initiated a feasibility study, as well as preliminary discussions with USDA, ORFH, and the seller's broker. PHA is confident this purchase will be supported with the Continuing Affordability grant, if it is funded in the upcoming state budget. Director Martinez was assigned a place on the Executive Committee for the Housing Solutions Committee, the goal of which will be to put the discussed goals and initiatives of the HSC into action. The proposed first order of business will be to create mechanisms around receiving requests for – and distributing – funds collected due to HB1590.

REPORTS FROM COMMISSIONERS

Commissioner Webster: No significant updates.

Commissioner Tinker: No significant updates.

Commissioner Robinson: Met with Sequim City Manager Matt Huish and City Finance Director Sue Hagener about the approved allocations for \$2.1M in ARPA funding and confirmed that those funds will be kept in-house for the City of Sequim and will not be available to other community projects. At the October 10th City Council meeting, zoning for multifamily housing was approved with a unanimous vote.

Commissioner Cunningham: Joined the Clallam County Board of Health. There was a presentation by Joe Descala for Port Angeles, who has been participating in community cleanup projects and feels that he is gaining some knowledge and developing ideas for local housing options, but few details have been given so far. Also, leadership at Peninsula College continues to discuss the possibility of expanding student housing.

Commissioner Turner: Has found a potential replacement for her seat on the PHA board and will follow up with him.

Commissioner Teal: No significant updates.

OLD BUSINESS

EXECUTIVE SESSION

NEW BUSINESS

Resolution #PHA-2022-21, Rejection of HUD CFP2022. Moved to approve by Commissioner Turner, seconded by Commissioner Webster. Voice vote, approved.

Resolution #PHA-2022-22, Approval of Garden Court Sewer Easement. Moved to approve by Commissioner Cunningham, seconded by Commissioner Webster. Voice vote, approved.

Resolution #PHA-2022-23, Approval of Section 8 Payment Standards. Moved to approve by Commissioner Cunningham, seconded by Commissioner Tinker. Voice vote, approved.

Resolution #PHA-2022-24, Approval of Jefferson County Utility Allowances. Moved to approve by Commissioner Robinson, seconded by Commissioner Webster. Voice vote, approved.

Resolution #PHA-2022-25, Authorization for MAV SVC Transactions. Moved to approve by Commissioner Turner, seconded by Commissioner Tinker. Voice vote, approved.

Adjournment: The meeting adjourned at 2:08pm

Next Meeting:

Wednesday, November 16, 2022 at 1:00pm
Virtually via Zoom and in person at
Clallam County Commissioner Chambers
223 E 4th Street
Port Angeles, WA 98362

Secretary
Seal:



Board Chair

A handwritten signature in blue ink, appearing to read "Robinson", written over a horizontal line.