



**PENINSULA HOUSING AUTHORITY**  
*Serving Clallam and Jefferson Counties*

**Board of Commissioners**  
**ANNUAL MEETING AGENDA**

Wednesday, March 15<sup>th</sup>, 2023 at 1:00 PM

The Public is invited to attend the Annual Meeting of the Board of Commissioners

***Physical Meeting Location:***

Jefferson County Library, Humphrey Room  
620 Cedar Avenue  
Port Hadlock, WA 98339

OR

***Virtually at Zoom link below***

Topic: PHA Board Meeting - Mar.2023

Time: Mar 15, 2023 01:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82609358862?pwd=TGpKY2NXMzYvUklESjhleWJCRUdEdz09>

Meeting ID: 826 0935 8862

Passcode: 694853Dial by your location

+1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/kc8EamZ2xB>

**CALL TO ORDER AND ROLL CALL:**

**REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:**

**REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:**

**CONSENT AGENDA:**

Approve Executive Director Sarah Martinez February Timesheet (Pages 3-4)

Approve February Regular Meeting Minutes (Pages 5-7)

Approve February Check Registers through Public Plaza Operating –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Section 8 Vouchers	970501	970618	Yes	\$585,843.15
Homestead Apartments	13413	13419		\$12,384.15
Peninsula Apartments	4560	4576		\$21,463.94
Wildwood Terrace Apartments	4588	4604		\$30,441.22
Local Fund (Cost Center)	29600	29667	Yes	\$353,049.15
Shop Funds	347	347		\$140.00
Self Help 523	584	588		\$45,673.52

502 Self Help Construction	4498	4515	\$66,390.94
Loans			
Burke Place Apartments	2539	2546	\$10,508.66
Catholic Housing Services	2697	2703	\$15,166.34
Sea Ridge (MAV) - Operating	1124	1134	\$51,398.48
Public Plaza - Operating	777	796	\$109,202.81
<b>TOTAL:</b>			<b>\$1,304,034.49</b>

Approve February Outpost Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	685	689		\$2,372.13

**DIRECTOR’S REPORT** (Page 8)

**REPORTS FROM COMMISSIONERS**

**OLD BUSINESS**

**NEW BUSINESS**

Election of officers

Executive Session – Discussion of Real Estate purchase

Resolution #PHA-2023-03, Authorization to Reject CY2023 Capital Fund Grant (Pages 9-10)

Resolution #PHA-2023-04, Authorization for Out of State Training and Travel (Pages 11-12)

Resolution #PHA-2023-05, Purchase of Real Estate in Jefferson County (Pages 13-14)

Resolution #PHA-2023-06, Purchase of Real Estate in Clallam County (Pages 15-16)

Resolution #PHA-2023-07, Approval of FY2024 Annual Plan (Pages 17-25)

Resolution #PHA-2023-08, Clallam Utility Allowances for June 2023 (Pages 26-31)

**ADJOURN**

**Next Meeting:**

Wednesday, April 19<sup>th</sup>, 2023, at 1:00 P.M.

Clallam County Courthouse, Room 160

223 East 4<sup>th</sup> St.

Port Angeles, WA 98363

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>