



Peninsula Housing Authority

Serving Clallam and Jefferson Counties

Board of Commissioners REGULAR BOARD MEETING MINUTES Wednesday August 16, 2023 at 12:00pm

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Meeting location:

Clallam County Courthouse, Room 160

223 East 4th St.

Port Angeles, WA 98362

and/or via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 12:00 pm by Commissioner Webster.

ROLL CALL

Present were: Commissioners Webster, Robinson, Turner, Teal, and Cunningham. Executive Director Sarah Martinez, Director of Housing Debbi Tesch, In-House Counsel Alexandra Schodowski, and Executive Administrative Specialist Katherine Purcell. Commissioner Teal joined after roll call. Commissioners Fellin and Brotherton were excused. Commissioner Tinker was absent.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

Resolution #PHA-2023-19, Approval of FY2023 SEMAP Certification

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez July Timesheet, July Regular Meeting Minutes, July Check Registers Moved to approve by Commissioner Turner, seconded by Commissioner Robinson. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

PHA has closed on the purchase of 727 E 8th Street, our new administrative building. There are some planned improvements and our goal is to move in spring of 2024. Habitat for Humanity and PHA had a VASH voucher holder who was able to move into their Habitat house as a qualified Section 8 home-owner, as-of last Saturday. After some discussion, Habitat for Humanity in Jefferson County is not interested in pursuing our remaining Phoenix Addition lots. Director of Asset Development Annie O'Rourke will be reaching out to a real estate agent to work out pricing and explore putting them on the market. Director Martinez reached out to Christy Smith at United Way to discuss Strategic Planning, but that is not a service they can provide. Christy offered some names she has used in the past to assist.

REPORTS FROM COMMISSIONERS

Commissioner Teal: Attended the Port Townsend City Council meeting as a private citizen to ask that they enforce the tree ordinance equally. Also saw a guest speaker focusing on homelessness as a housing issue.

Commissioner Cunningham: Olympic Peninsula Extended Needs (OPEN) Housing recently received a significant grant.

Commissioner Turner: Spoke with Susan at TAFY and they are getting ready to install their first tiny house in a church parking lot. Admires their creativity in accelerating projects despite local obstacles to development.

Commissioner Robinson: Still working with the City of Port Angeles for the 4-Plex Veteran's Build, which ran into some unforeseen barriers, such as a six-thousand-dollar manhole restoration near the property. The City of Sequim continues to be educated on their role in facilitating multifamily housing projects. Habitat has finished Maloney Heights.

Commissioner Webster: City of Port Townsend is still wrestling with basic infrastructure.

OLD BUSINESS

EXECUTIVE SESSION

NEW BUSINESS

Resolution #PHA-2023-19, Approval of FY2023 SEMAP Certification. Moved to approve by Commissioner Turner, seconded by Commissioner Robinson. Voice vote, approved.

Adjournment: The meeting adjourned at 12:57pm


Next Meeting:

Monday, September 18, 2023 at 12:00pm
Port Angeles Main Library, Carver Room South
2210 South Peabody Street
Port Angeles, WA 98362

And virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>


Secretary
Seal:




Board Chair