

OCT 24 2024



Peninsula Housing Authority

Serving Clallam and Jefferson Counties

Annual of Commissioners
REGULAR BOARD MEETING MINUTES
September 18, 2024, at 12:00pm

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Meeting location:
Port Angeles Main Library, Coffey Room
2210 South Peabody Street
Port Angeles, WA 98362

and/or via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 12:11 pm by Commissioner Webster.

ROLL CALL

Present were: Commissioners Webster, Tinker, Turner, Cunningham and Teal. Executive Director Sarah Martinez, Deputy Executive Director, Annette Crawford, Legal Counsel, Heidi Greenwood and Administrative Assistant-Executive Zoe Hansen. Commissioner Brotherton arrived after roll call. Commissioner Robinson and Commissioner Fellin were excused. One public attended.

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez August timesheet, August Regular Meeting Minutes, August Check Registers through, Public Plaza. Moved to approval by Commissioner Teal, seconded by Commissioner Tinker. Voice vote, approved. August Check Register Section 8. Moved to approval by Commissioner Tinker, seconded by Commissioner Teal. Voice vote, approved. Commissioner Webster, abstained. August Check Register Outpost. Moved to approval by Commissioner Webster, seconded by Commissioner Turner. Voice vote, approved. Commissioner Tinker abstained.

Presentation from City of Port Angeles; Comprehensive Plan Update
City of Port Angeles Planning Supervisor, Ben Braudrick presented to the Board the update on the current Comprehensive Plan regarding housing, land use and zoning. There will be planned store front workshops for the public to attend at 420 E Front Street the week of September 23, 2024.

EXECUTIVE DIRECTOR'S REPORT

As reported in the Director's report, Executive Director Martinez mentioned that Development Director O'Rourke has submitted an application for traditional Housing Trust Funds to WA State Department of Commerce for Eklund @ Gales. Construction has begun on the new administration building at 727 E 8th St. Negotiations are still pending with the sellers of the Oxbow for a renegotiated sales price.

REPORTS FROM COMMISSIONERS

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Commissioner Tinker: No significant updates

Commissioner Cunningham: Appreciated the presentation by the City of Port Angeles representative

Commissioner Teal: No significant updates.

Commissioner Brotherton: He spoke to a representative from Habitat of Jefferson County. Habitat missed out on a grant for not collaborating with enough people. They want to reestablish a connection.

Commissioner Turner: No significant updates.

Commissioner Webster: Reported that she was recently asked to join a stakeholder group with DSHS. They are looking at legislation in how it effects housing and health. They will be meeting soon.

OLD BUSINESS

NEW BUSINESS

Resolution PHA-2024-22; Section 8 Payment Standards

Move to approve the Section 8 Payment Standards by Commissioner Turner, seconded by Commissioner Brotherton. Voice vote, approved.

Resolution PHA-2024- 23; GAP funding request for Oxbow Apartments

Move to approve the GAP funding request for Oxbow Apartments by Commissioner Tinker, seconded by Commissioner Turner. Voice vote, approved.

Resolution PHA-2024-24; Succession Plan update

Move to approve the Succession Plan update and making updates to exhibit A as needed by Commissioner Tinker, seconded by Commissioner Teal. Voice vote approved.

Adjournment: The meeting adjourned at 12:49pm

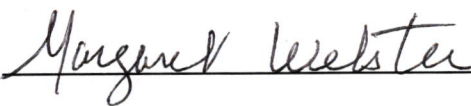
Next Regular Meeting:

Wednesday, October 16, 2024, at 12:00 P.M.
Jefferson County Library, Shold Room
620 Cedar Avenue
Port Hadlock, WA 98339
and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>


Secretary
Seal:



Board Chair