



**PENINSULA HOUSING AUTHORITY**  
*Serving Clallam and Jefferson Counties*

**Board of Commissioners**  
**REGULAR MEETING AGENDA**

Wednesday, December 18, 2024, at 12:00 PM

The Public is invited to attend a Regular Meeting of the Board of Commissioners

***Physical Meeting Location:***

Port Angeles Main Library, Coffey Room  
2210 South Peabody Street  
Port Angeles, WA 98362

OR

***Virtually at Zoom link below***

Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: PHA Board Meeting – Dec.. 2024

Time: Dec. 18, 2024, 12:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82582451522?pwd=5uhlnxez9SpbvjHu3SIQyaudJXAPmD.1>

Meeting ID: 825 8245 1522

Passcode: 833531

Dial by your location +1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/82582451522?pwd=5uhlnxez9SpbvjHu3SIQyaudJXAPmD.1>

**CALL TO ORDER AND ROLL CALL:**

**REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:**

**REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:**

**CONSENT AGENDA:**

Approve Executive Director Sarah Martinez November Timesheet (Page 3)

Approve November Regular Meeting Minutes (Pages 4-6)

Approve November Check Registers through Public Plaza Operating –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Homestead Apartments	13591	13595		\$9,080.20
Peninsula Apartments	4915	4928		\$19,399.83
Wildwood Terrace Apartments	5010	5032		\$36,777.54
Local Fund (Cost Center)	31206	31287	Yes	\$280,580.71
Shop Funds				\$-
Self Help 523	661	661		\$263.31
502 Self Help Construction Loans				\$-

Burke Place Apartments	2748	2757	\$8,681.84
Catholic Housing Services	3005	3018	\$16,979.83
Sea Ridge (MAV) - Operating	1532	1550	\$40,458.41
Public Plaza - Operating	1520	1542	\$87,691.32
TOTAL:			499,912.99

Approve November Section 8 Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Section 8 Vouchers	972947	973118	Yes	\$646,161.66

Approve November Outpost Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	800	804		\$2,658.78

**DIRECTOR'S REPORT** (Page 7)

**REPORTS FROM COMMISSIONERS**

**OLD BUSINESS**

**EXECUTIVE SESSION**

Discussion of real estate purchase

**NEW BUSINESS**

Resolution PHA-2024-27; Accounts Receivable Write Off (Pages 8-11)

Resolution PHA-2024-28; Purchase of Real Estate (Pages 12-13)

**ADJOURN**

**Next Regular Meeting:**

Wednesday, January 15, 2025, 2024, at 12:00 P.M.

Peninsula Housing Authority Board Room

727 E 8<sup>th</sup> Street

Port Angeles, WA 98362

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>