



PENINSULA HOUSING AUTHORITY
Serving Clallam and Jefferson Counties

Board of Commissioners
ANNUAL MEETING AGENDA

Wednesday, March 19, 2025, at 12:00 PM

The Public is invited to attend a Regular Meeting of the Board of Commissioners

Physical Meeting Location:

Jefferson County Library, Shold Room
620 Cedar Avenue
Port Hadlock, WA 98339

OR

Virtually at Zoom link below

Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: PHA Board Meeting – Mar. 2025

Time: Mar. 19, 2025, 12:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86770973885?pwd=8xk8FBKI0xvZU7yK4BggCGzj42MRqd.1>

Meeting ID: 867 7097 3885

Passcode: 952634

Dial by your location +1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/86770973885?pwd=8xk8FBKI0xvZU7yK4BggCGzj42MRqd.1>

CALL TO ORDER AND ROLL CALL:

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:

REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:

CONSENT AGENDA:

Approve Executive Director Sarah Martinez February Timesheet (Page 3)

Approve February Regular Meeting Minutes (Pages 4-5)

Approve February Check Registers through Public Plaza Operating –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Homestead Apartments	13607	13611		\$10,121.46
Peninsula Apartments	4961	4970		\$18,055.55
Wildwood Terrace Apartments	5078	5088		\$25,948.71
Local Fund (Cost Center)	31449	31526	Yes	\$199,721.03
Shop Funds				\$-
Self Help 523				\$-

502 Self Help Construction Loans			\$-
Burke Place Apartments	2778	2786	\$6,155.29
Catholic Housing Services	3062	3071	\$16,543.61
Sea Ridge (MAV) - Operating	1596	1607	\$39,040.43
Public Plaza - Operating	1615	1641	\$92,628.30
	TOTAL:		408,214.38

Approve February Section 8 Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Section 8 Vouchers	973231	973322	Yes	\$620,343.06

Approve February Outpost Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	819	821		\$2,638.92

DIRECTOR’S REPORT (Page 6)

REPORTS FROM COMMISSIONERS

OLD BUSINESS

NEW BUSINESS

Election of Officers

Resolution PHA-2025-03; Approval of FY2026 Annual Plan (pgs 7-13)

Resolution PHA-2025-04; Approval of Clallam County 6.25 Utility Allowances (pgs 14-19)

Resolution PHA-2025-05; Approval of Jefferson County 6.25 Utility Allowances (pgs 20-25)

Resolution PHA-2025-06; Authorizing Application for Records Technology Grant (pgs 26-27)

Resolution PHA-2025-07; Approval of Demolition of Old Admin Building (pgs 28-31)

EXECUTIVE SESSION

Director Martinez’s annual performance review

ADJOURN

Next Annual Meeting:

Wednesday, April 16, 2025, at 12:00 P.M.

Peninsula Housing Authority Board Room

727 E 8th Street

Port Angeles, WA 98362

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>