



**PENINSULA HOUSING AUTHORITY**  
*Serving Clallam and Jefferson Counties*

**Board of Commissioners  
REGULAR MEETING AGENDA**

Wednesday, May 21, 2025, at 12:00 PM

The Public is invited to attend a Regular Meeting of the Board of Commissioners

***Physical Meeting Location:***

Peninsula Housing Authority Board Room  
727 E 8<sup>th</sup> Street  
Port Angeles, WA 98362

OR

***Virtually at Zoom link below***

Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: PHA Board Meeting – May 2025

Time: May 21, 2025, 12:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88330543637?pwd=MBZgCWud1FmyjHqZaQCTflSB8n918X.1>

Meeting ID: 883 3054 3637

Passcode: 584723

Dial by your location +1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/u/kwnQCl5GW>

**CALL TO ORDER AND ROLL CALL:**

**REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:**

**REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:**

**CONSENT AGENDA:**

Approve Executive Director Sarah Martinez March/April Timesheet (Page 3-7)

Approve March Regular Meeting Minutes. No April Minutes (Pages 8-10)

Approve March/April Check Registers through Public Plaza Operating –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Homestead Apartments	13612	13624		\$23,366.79
Peninsula Apartments	4971	5010		\$60,119.58
Wildwood Terrace Apartments	5089	5120		\$77,602.76
Local Fund (Cost Center)	31527	31707	Yes	\$561,079.96
Shop Funds		372		\$51.45
Self Help 523				\$-

502 Self Help Construction Loans			\$-
Burke Place Apartments	2787	2813	\$31,134.59
Catholic Housing Services	3072	3100	\$66,179.76
Sea Ridge (MAV) - Operating	1609	1644	\$106,785.55
Public Plaza - Operating	1642	1730	\$276,078.32
TOTAL:			<u>1,202,398.76</u>

Approve March/April Section 8 Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Section 8 Vouchers	973323	973498	Yes	\$ 1,261,857.58

Approve March/April Outpost Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	822	830		\$5,492.96

## **DIRECTOR'S REPORT (Page 11-12)**

## **REPORTS FROM COMMISSIONERS**

### **OLD BUSINESS**

Presentation on new report format option (pgs.70-73)

### **NEW BUSINESS**

Resolution PHA-2025-10; Approval of update to address in By-Laws (pgs. 13-14)

Resolution PHA-2025-11; Approval of revised Public Records Policy (pgs. 15-23)

Resolution PHA-2025-12; Adoption of FY2026 Budget (pgs. 24-41)

Resolution PHA-2025-13; Albert Haller Foundation Funding Application (pgs. 42-43)

Resolution PHA-2025-14; FFCF Grant Application Resolution (pgs. 44-45)

## **EXECUTIVE SESSION**

Director Martinez's annual performance review

## **ADJOURN**

### **Next Regular Meeting:**

Wednesday, June 18, 2025, at 12:00 P.M.

Peninsula Housing Authority Board Room

727 E 8<sup>th</sup> Street

Port Angeles, WA 98362

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>