



**PENINSULA HOUSING AUTHORITY**  
*Serving Clallam and Jefferson Counties*

**Board of Commissioners**  
**REGULAR MEETING AGENDA**

Wednesday, June 18, 2025, at 12:00 PM

The Public is invited to attend a Regular Meeting of the Board of Commissioners

**Physical Meeting Location:**  
Peninsula Housing Authority Board Room  
727 E 8<sup>th</sup> Street  
Port Angeles, WA 98362

OR

**Virtually at Zoom link below**  
Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: PHA Board Meeting –June 2025  
Time: June 18, 2025, 12:00 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://us02web.zoom.us/j/82039252793?pwd=VPC0RxsqrFAyjo0HVYgqVon39kCKuy.1>  
Meeting ID: 820 3925 2793  
Passcode: 010389

Dial by your location +1 253 215 8782 US (Tacoma)  
Find your local number: <https://us02web.zoom.us/j/82039252793?pwd=VPC0RxsqrFAyjo0HVYgqVon39kCKuy.1>

**CALL TO ORDER AND ROLL CALL:**

**REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:**

**REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:**

**CONSENT AGENDA:**

- Approve Executive Director Sarah Martinez May Timesheet (Page 3-4)
- Approve May Regular Meeting Minutes. (Pages 5-7)
- Approve May Check Registers through Public Plaza Operating –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Homestead Apartments	13625	13632		\$61,416.54
Peninsula Apartments	5011	5023		\$33,883.18
Wildwood Terrace Apartments	5121	5135		\$36,022.91
Local Fund (Cost Center)	31685	31769	Yes	\$174,741.65
Shop Funds	373	374		\$883.46
Self Help 523				\$-

502 Self Help Construction Loans			\$-
Burke Place Apartments	2814	2823	\$9,028.67
Catholic Housing Services	3101	3109	\$26,926.96
Sea Ridge (MAV) - Operating	1645	1633	\$34,647.48
Public Plaza - Operating	1731	1756	\$97,981.77
	TOTAL:		<u>475,532.62</u>

Approve May Section 8 Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>End Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Section 8 Vouchers	973499	973586	Yes	\$593,093.09

Approve May Outpost Check Registers –

<u>Property/Program</u>	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	831	834		\$2,639.32

**EXECUTIVE SESSION**

Director Martinez’s annual performance review and discussion of real estate purchase

**DIRECTOR’S REPORT** (Page 8)

**REPORTS FROM COMMISSIONERS**

**OLD BUSINESS**

**NEW BUSINESS**

Resolution PHA-2025-15; Approval of Section 8 Administrative Plan (pgs.9-353)

Resolution PHA-2025-16; Approve AR Write-offs (pgs.354-357)

**ADJOURN**

**Next Regular Meeting:**

Wednesday, July 16, 2025, at 12:00 P.M.

Jefferson County Library, Shold Room

620 Cedar Avenue

Port Hadlock, WA 98339

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>