



PENINSULA HOUSING AUTHORITY
Serving Clallam and Jefferson Counties

Board of Commissioners
REGULAR MEETING AGENDA

Wednesday, October 15, 2025, at 12:00 PM

The Public is invited to attend a Regular Meeting of the Board of Commissioners

Physical Meeting Location:

Park Avenue Conference Room
713 W Park Ave
Port Townsend, WA 98362

OR

Virtually at Zoom link below

Peninsula Housing Authority is inviting you to a scheduled Zoom meeting.

Topic: PHA Board Meeting – October 2025

Time: October 15, 2025, 12:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82096754578?pwd=KF13evucT4f62X1XoJxnqO7kArHulo.1>

Meeting ID: 820 9675 4578

Passcode: 294965

Dial by your location +1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/u/kwnQCI5GW>

CALL TO ORDER AND ROLL CALL:

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA:

REQUEST FOR COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA:

CONSENT AGENDA:

Approve Executive Director Sarah Martinez September Timesheet (Pages 3-5)

Approve September Regular Meeting Minutes (Pages 6-7)

Approve September Check Registers through Public Plaza Operating –

	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Homestead Apartments	13669	13683		\$17,855.12
Peninsula Apartments	5090	5109		\$26,929.37
Wildwood Terrace Apartments	5203	5225		\$36,930.78
Local Fund (Cost Center)	31972	32054	Yes	\$312,901.24
Shop Funds				\$0.00

Self Help 523			\$0.00
502 Self Help Construction Loans			\$0.00
Burke Place Apartments	2687	2877	\$9,429.52
Catholic Housing Services	3155	3167	\$22,222.33
Sea Ridge (MAV) - Operating	1716	1744	\$81,667.22
Public Plaza - Operating	1868	1913	\$236,203.41
		TOTAL	\$744,138.99

Approve September Section 8 Check Registers –

	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
Section 8 Vouchers	973851	974003	Yes	\$ 600,410.18
			TOTAL	\$ 600,410.18

Approve September Outpost Check Registers –

	<u>Start Check #</u>	<u>Ending Check #</u>	<u>Include ACH</u>	<u>TOTAL</u>
The Outpost	849	853		\$3,473.24
			TOTAL	\$3,473.24

DIRECTOR’S REPORT (Page 8)

REPORTS FROM COMMISSIONERS

OLD BUSINESS

NEW BUSINESS

Amended Resolution #PHA-2025-20 HTF Eklund funding (Pages 9-10)

Resolution #PHA-2025-21; Write offs (Pages 11-14)

Housing Choice Voucher Homeownership presentation (Pages 18-21)

EXECUTIVE SESSION

ADJOURN

Next Regular Meeting:
 Wednesday, November 19, 2025, at 12:00 P.M.
 Peninsula Housing Authority Board Room
 727 E 8th Street
 Port Angeles, WA 98362

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>