



Peninsula Housing Authority

Serving Clallam and Jefferson Counties

**Board of Commissioners
REGULAR BOARD MEETING MINUTES**

March 18, 2026 at 12:00pm

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Meeting location:
Jefferson County Library, Shold Room
620 Cedar Ave
Port Hadlock WA 98339

and/or via Zoom: link available on website- <https://peninsulapha.org/>

CALL TO ORDER

The meeting was called to order at 12:00 pm by Commissioner Webster.

ROLL CALL

Present: Commissioners Webster, Robinson, Mayfield, Ryan, and Teal.
Executive Director Sarah Martinez; Deputy Director, Annette Crawford; Legal Counsel, Heidi Greenwood;
Annie O'Rourke Dir. Acquisition & Development and Exec. Administrative Assistant Leayne Trubell.
Excused: Commissioner Turner

REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA

None

COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA

None

CONSENT AGENDA

Approval of consent agenda: Executive Director Sarah Martinez February timesheet, February Regular Meeting Minutes, February Check Registers through The Outpost. Moved to approval by Commissioner Teal, seconded by Commissioner Robinson. Voice vote, approved. February Check Register Section 8. Moved to approval by Commissioner Robinson, seconded by Commissioner Teal, Commissioner Webster, abstained. Voice vote, approved.

EXECUTIVE DIRECTOR'S REPORT

Currently looking for Commissioner replacements. The Eklund Self-Help group is able to move forward with the seven applicants, and should start-up in 30-45 days. Director Martinez delivered a presentation to Port Angeles City Council about what PHA provides. The PHA has submitted its application for an additional \$500k from Clallam County 1590/1406 funds. The Housing Solutions Committee applications committee will review on the 20th of March and make recommendations to the full Committee at the April 3rd meeting. Special meeting is April 14th will be held at the Jamestown S'Klallam Administration Building- Ironwood room.

REPORTS FROM COMMISSIONERS

Commissioner Mayfield: Nothing to report

Commissioner Ryan: Nothing to report

Commissioner Robinson: Veterans 4plex closing within the next 30 days on two end units, still looking for families for the two middle units, please forward names of potential applicants

Commissioner Teal: Gave a talk at the library connected to Ian's Ride community read and DASH will be receiving an honorarium.

Commissioner Webster: Caswell-Brown Shelter has moved closer to closing

OLD BUSINESS

None

NEW BUSINESS

Presentation by Brawner – Mt Angeles View Senior Update

Election of officers – Commissioner Teal moved to nominate Commissioner Webster as Chair and Commissioner Robinson as Vice-Chair; second by Commissioner Ryan. Voice vote, approved.

Resolution #PHA-2026-05; Moved to approval by Commissioner Mayfield: seconded by Commissioner Robinson. Voice vote, approved.

Resolution #PHA-2026-06; Moved to approval by Commissioner Mayfield; seconded by Commissioner Teal. Voice vote approved.

Resolution #PHA-2026-07; Moved to approval by Commissioner Mayfield: seconded by Commissioner Teal. Voice vote, approved.

Resolution #PHA-2026-09; Moved to approval by Commissioner Ryan: seconded by Commissioner Teal. Voice vote, approved.

Resolution #PHA-2026-10; Moved to approval by Commissioner Mayfield: seconded by Commissioner Robinson. Voice vote, approved.

Resolution #PHA-2026-11; Moved to approval by Commissioner Teal: seconded by Commissioner Mayfield. Voice vote, approved.

Resolution #PHA-2026-12; Moved to approval by Commissioner Mayfield: seconded by Commissioner Teal. Voice vote, approved.

Resolution #PHA-2026-13; Moved to approval by Commissioner Ryan: seconded by Commissioner Robinson. Voice vote, approved.

EXECUTIVE SESSION

None

Adjournment: The meeting adjourned at 1:15 pm

Next Regular Meeting:

Wednesday, April 15, 2026, at 12:00 P.M.

Peninsula Housing Authority

727 E 8th Street

Port Angeles, WA 98362

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>



Secretary
Seal:

Margaret Lee Webster

Margaret Lee Webster (Apr 15, 2026 17:13:03 PDT)

Board Chair