



## Peninsula Housing Authority

*Serving Clallam and Jefferson Counties*

### Board of Commissioners REGULAR BOARD MEETING MINUTES

May 21, 2026, at 12:00pm

The Public is invited to attend the Regular Meeting of the Board of Commissioners.

Meeting location:

Peninsula Housing Authority

727 E 8<sup>th</sup> Street

Port Angeles, WA 9836

and/or via Zoom: link available on website- <https://peninsulapha.org/>

#### **CALL TO ORDER**

The meeting was called to order at 12:00 pm by Commissioner Webster.

#### **ROLL CALL**

Present: Commissioners Webster, Robinson, Mayfield, Ryan, Teal and Turner.

Executive Director Sarah Martinez; Deputy Director, Annette Crawford; Legal Counsel, Heidi Greenwood;

Exec. Administrative Assistant Leayne Trubell.

#### **REQUEST FOR ITEMS TO BE ADDED TO THE AGENDA**

None

#### **COMMENTS OR QUESTIONS FROM THE PUBLIC ON AGENDA**

None

#### **CONSENT AGENDA**

Approval of consent agenda: Executive Director Sarah Martinez March timesheet, March Regular Meeting Minutes, March Check Registers through The Outpost. Moved to approval by Commissioner Turner, seconded by Commissioner Mayfield. Voice vote, approved. March Check Register Section 8. Moved to approval by Commissioner Mayfield, seconded by Commissioner Turner, Commissioner Webster, abstained. Voice vote, approved.

#### **EXECUTIVE DIRECTOR'S REPORT**

Still in negotiations regarding the CBA, waiting to hear from the Union representative; there will be changes to the personnel policy that will be brought to the Board for approval in June. Sarah Martinez and Annette Crawford attended Association of Washington Housing Authorities (AWHA) meeting. Legislative update; changes to the Landlord Tenant Law on how we deliver notices; Housing Trust Fund received additional \$200M for a total of \$800M in biennial investment; Lori McGowan is Housing Authority Rep. sitting on the Governor's new Department of Housing Committee, reports that the people on the committee are divided on what committee should be doing and how they should be doing it; State of Housing in Washington report is due to Governor Nov. 15th. Eklund @ Gales scheduling to start Oct. 1, 2026. Self help has a closing date of June 1, 2026. Linda Middleton, from the West end, founder and past president of Concerned Citizens has completed board member application. Kasi O'Leary is attending today to observe as a potential board member.

**REPORTS FROM COMMISSIONERS**

Commissioner Mayfield: Nothing to report

Commissioner Ryan: Nothing to report

Commissioner Robinson: Was able to participate in a Carter Work Project build in Atlanta Georgia – 5 days, 2000 volunteers, 24 homes completed. 30 days have come and gone by, waiting for building site permits from the City of Sequim; have selected a contractor; this is for the 45 homes on Brownfield Ave in City of Sequim.

Commissioner Teal: Nothing to report

Commissioner Webster: Nothing to report

Commissioner Truner: Nothing to report

**OLD BUSINESS**

None

**NEW BUSINESS**

**EXECUTIVE SESSION**

The Executive Session was estimated to take thirty minutes; the session was called to order at 12:35 pm and adjourned at 12:56 pm. Commissioners discussed the pending litigation and Director Martinez’s annual review. Motion was made to approve Performance Evaluation for Sarah Martinez by Commissioner Mayfield; seconded by commissioner Turner. Voice vote, approved.

**Adjournment:** The meeting adjourned at 12:59 pm

**Next Regular Meeting:**

Wednesday, June 17, 2026, at 12:00 P.M.

Peninsula Housing Authority

727 E 8<sup>th</sup> Street

Port Angeles, WA 98362

and virtually:

Link, call, and login information will be available one week before our scheduled meeting on our website at

<https://peninsulapha.org/>

Secretary  
Seal:



Board Chair